

**ROUTINE MAINTENANCE .....**

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Model: Date of manufacture:  
Serial number: LAN/MAC address:  
Computer Name: Part Number:  
Vista Home Premium Key:

Disc cleanup –  
Delete old restore points –  
Internet Explorer/Safety/Delete Browsing History -  
AOL/Clear footprints -  
Real Player/Clear History -  
Napster/Delete saved image files -

Computer disk space used: Date:  
Last System Restore Point Date: Reason:

Updates:  
Microsoft Updates - Java - Adobe Reader -  
Adobe Flash - Adobe Air - Real Player -  
Quick Time -  
Secunia PSI last ran -

Check Disk last ran -

Battery backup last tested -

Checked factory support site for computer specific updates -  
Toshiba "Software Upgrades" last run date -

Security:  
Norton Internet Security - **expires 2/23/2011**  
Updated: Last scan date: Scan type:  
Spy Sweeper – **expires 5/12/2011**  
Program Updated: Definitions Updated: Last scan date:  
Windows Defender – **Not currently enabled**  
Program/Definitions Updated: Last scan date:

Disk Defragmented -

Backups:  
Archive/DVD last done - Document/Data last done -  
Image/Acronis last done - Image/Norton Ghost last done -  
Off-site documents/data last done -

System Utilities:  
System Mechanic - **expires 1/16/11** Version -  
Program Update/Tune up work -  
Registry Mechanic - **expires 6/14/11** Version -  
Program Update/Tune up work -

